# APPLICATION FORM FOR ACCOUNTABILITY AA1000 LICENSED ONLINE TRAINING PROVIDER APPROVAL

Legal Name of Applicant Training Provider:

## Contact Details (To be Published on the AccountAbility weblist of Approved Training Providers):

**Doing Business As (Name of Training Provider):**

**Telephone:**

**Email:**

**Website:**

## Nominated Point of Contact (PoC) within the Training Provider for AccountAbility:

Name:

Job Role:

Address:

Email:

Telephone:

* Has your organisation had an application rejected or certification refused, withdrawn, or suspended by another Training Certification / Organisation? **If yes, please give details:**
* List the Languages you intend to offer training in:
* Submit the following with the application:
* Signed license agreement
* Information regarding the Trainer’s qualifications and supporting documents
* Course Specifications Document, specifying Course alignment with the AA1000 Modules, details, duration, and related matters, and meeting the Course Criteria (defined in Section 3.2 of the license agreement).
* Proposed content development timeline
* If any supplementary materials outside the AA1000 course content are to be provided as part of the online course, what are they?

## Authorised Signatory

Name of applicant’s authorised signatory:

Job Title of the authorised signatory within the organization:

Signature of authorised signatory:

Date:

Notes:

Acceptance of the completed application form and fee implies no obligation on the part of AccountAbility to approve any Training Provider.

AccountAbility reserves the right to amend the requirements for Training Provider approval from time to time, as it considers appropriate to reflect developments in the certification programmes and in management systems.