# AA1000 Standards Board Call Minutes – 21st February 2017

**Attendance:**

- **Assheton L. Stewart Carter (ASC)** – Head- Advisory Board, Equitable Origin, and Managing Director, the Dragonfly Initiative, USA (Chair)
- **Dongsoo Kim (DK)** – Director of the Sustainability Management Center at the Korea Productivity Center (KPC), Korea
- **Amy Springsteel (AS)** - Assistant Vice President, Corporate Responsibility, Voya Financial®, USA
- **Sunny Misser (SAM)** – Chief Executive Officer, AccountAbility
- **David Pritchett (DP)** - Head of Research, AccountAbility
- **Udaya Nanayakkara (UN)** – Senior Standards Analyst, AccountAbility (AA1000 Standards)

**Absent / Apologies:**

- **Beat Grüninger (BG)** – Founding Partner, BSD Consulting, Brazil
- **Anant Nadkarni (AN)** – Advisor and Consultant- Corporate Sustainability and Leadership, Former Vice-President for Sustainability and CSR, TATA group, India

## Agenda Item/Discussion | Decisions Made/Actions | Follow Up
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**Item 1:** Introduction and welcome | - | SAM

**Item 2:** Attendance & Apologies  
As noted above | ASC

**Item 3:** Update on the AA1000AP revision and link to AA1000AS  
The timelines for releasing the AA1000AP and AA1000AS were discussed. To allow potential users to compare/contrast the application of AA1000AP in relation to other standards, a bridging document framework is to be presented to the Standards Board.  
The appointment of Chair for the AA1000AS Working Group, from the current members of the Working Group, is to be whetted by the Standard Board. | DK, DP and UN

**Item 4:** AA Standards – options for future growth  
Notes on potential growth opportunities to expand the AA1000 series is to be circulated with the Standards Board for comment. | AS

**Item 5:** Overdue AA1000AS royalty payments  
Overdue AA1000AS royalty payments will be addressed through the collection process and a formal letter from the Standards Board will be drafted and circulated, to be sent to problem cases. | DP and UN

**Item 6:** Other Business and Next Steps  
Standards Board Composition and member terms are to be reviewed. | Standards Board

**Item 7:** Wrap-up  
Further options for future AA1000 growth will be discussed at the next quarterly Standards Board call. | ASC